



SPECIAL UNDERTAKEN FOR HOUSE BUILDING LOAN OF RS

REGIONAL PROVIDENT FUND CO-OPERATIVE CREDIT SOCIETY LIMITED, W.B.

DK BLOCK, SECTOR II, SALT LAKE CITY, KOLKATA - 700 091

Memorandum of written undertaking given on the
day of two thousand and
by Sri/Smt. a member of
REGIONAL PROVIDENT FUND CO-OPERATIVE CREDIT SOCIETY LIMITED, WEST BENGAL and now employed in the
office of EMPLOYEES PROVIDENT FUND ORGANISATION, WEST BENGAL, is held firmly upto the REGIONAL PROVIDENT
FUND CO-OPERATIVE CREDIT SOCIETY'S RULE, 1974, for the sum of ₹. (Rupees
.....) only to be paid in
..... equal monthly instalments to the Society regularly in accordance
with the terms and conditions contained in the BOND executed separately by me as per terms and conditions
prescribed by the Society in its use House Building Loan Scheme.

Now I hereby agree in accordance with said Rules and the terms and conditions as follows :-

- 1) To repay the Loan in equal monthly instalment and the first
instalment is repayable from the month of
- 2) In case of default in the payment of the instalment of the Loan in accordance with the terms and
conditions shall be levied penal interest @2% over and above the scheduled rate on such over
due payment.
- 3) That hereby further agreed and declared that I authorise the Society to recover a sum of
Rs. (Rupees)
along with interest and Thrift Fund of Rs. regularly from my monthly Salary
payable to me until the said sum of Rs. (Rupees
.....) is recovered.

Further, I am agreed that the amount lent by the Society shall be used by me only for the purpose for which
the amount was sanctioned and for no other purpose whatsoever.

NAME (Full Signature) :
Membership No :
DATED :
In Presence of 1)
2)



GENERAL LOAN BOND

REGIONAL PROVIDENT FUND CO-OPERATIVE CREDIT SOCIETY LIMITED, W.B.

(Regd. No. 41/Cal. of 1963)

DK Block, Sector- II, Salt Lake City, Kolkata - 700 091, West Bengal

(Registered under the Bengal Co-operative Societies Act. 1940)

I a member of the above named society have this day of 20..... received, subject to the terms of the Society, a loan of Rs (Rupees) bearing interest at the rate of 9.5% bearing interest at the rate of 9.5% per annum or at any rate interest as may be determined from time to time by General Meeting of the Society which I hereby under take to repay in full by equal monthly instalments commencing from this month @ of Rs. with interest thereon, each instalment being payable on or before the 10th of each month.

if I fail to pay interest or any instalment of the principal on the due date, the whole loan with interest shall become due and payable at the option of the society. But if I am granted extension of time I further undertake to pay additional interest as per rules of the Society on any overdue payment from the date of default.

I further agree that the loan will be expended for within one month from this date. If it is not utilised for the purpose applied for, I undertake to repay the money with interest together with such other additional interest as may be levied in accordance with the bye-laws.

I also authorise the Secretary, Regional Provident Fund Co-operative Credit Society Ltd, W.B. in the event of my death before the loan and interest have been fully repaid, to deduct from any money due to me or standing to my credit or due to my estate, such amounts as will be sufficient to liquidate the balance of the loan and interest there on to the date of repayment, and to pay the same to the Society in discharge of my debt.

Under the above Conditions, I execute this Bond after having duly received the full sum.

SURETIES

1) Signature (in full) _____

Office _____

Sec./Gr.. _____ Membership No. _____

Date _____

(Signature of the Borrower)

Office _____

Sec./Gr.. _____

Membership No. _____

2) Signature (in full) _____

Office _____

Sec./Gr.. _____ Membership No. _____

Date _____



REGIONAL PROVIDENT FUND CO-OPERATIVE CREDIT SOCIETY LIMITED, W.B.

(Regd. No. 41/Cal. of 1963)

APPLICATION FOR LOAN

FOR USE OF THE SOCIETY

Sanctioned for	Rs. _____
Less : Outstanding Lone	Rs. _____
	Rs. _____
Less : Share Capital	Rs. _____
	Rs. _____
Less : P. G. Fund	Rs. _____
Net Amount Payable	Rs. _____

Secretary _____ Treasurer _____

Cheque on No Date

Your Bank A/C No : _____

IFS Code : _____

To
The Secretary,
Regional Provident Fund Co-operative Credit Society Ltd., W. B.
DK- Block, Sector-II, Salt Lake, Kolkata- 700091.

Dear Sir,

I , a member of the Society apply for a loan of Rs. (in words Rupees) subject to the bye-laws of the Society. I require the loan for the purpose of I again agree to repay this loan with interest thereon in equal monthly instalments. I agree further to the instalments being deducted from my pay/suspension allowance/Bonus/Gratuity, if required, in accordance with the monthly list of dues furnished to my Disbursing Officer by the Secretary. Further necessary particulars are given below.

Yours Faithfully,

Residential Address _____

Signature in full _____
Sec./Gr.. _____ Membership No. _____
Date of Membership _____ Mob _____

PARTICULARS OF THE APPLICANT

- Office in which employed with Sec./Group No. : _____
 - Date of birth/age (as per certificate) : _____
 - Date of appointment : _____
 - Post hold: (a) No. of years of permanent/continuous/temporary/Service rendered : _____
 - Substantive monthly pay (Basic & Gross Pay) : _____
 - Present liability to the society, if any on : _____
 - Total Deposit (including Shares, T.F., P.G.F. & Fixed Deposit) in the Society as on : _____
 - Is there any Court attachment order against the applicant ? : _____
 - Statement of property, Debts, Loan etc. of the Applicant for Loan (vide Rule 73 of Bengal Co-operative Societies Rules 1942): : _____
- a) Details of property of the Applicant
- b) Amt. of outside Debts, if any
- (to be supported by a separate statement of debts showing the detailed particulars) 1) Pay
2) Other sources, if any:
- c) Amount of annual Income

Received a sum of Rs. (Rupees in words)
from Regional P. F. Co-operative Credit Society Ltd. towards loan.

Full Signature of the member

N. B.: 1) Incomplete Loan Application will not be entertained.

2) One of the sureties must have substantive and permanent appointment.

Checked & Verified (D. Asst.)

HOUSE BUILDING LOAN

DEBIT VOUCHER

No. _____ Date

REGIONAL PROVIDENT FUND CO-OPERATIVE CREDIT SOCIETY LIMITED, W.B.

(Regd. No. 41/Cal. of 1963)

DK Block, Sector- II, Salt Lake City, Kolkata - 700 091, West Bengal

DEBIT **L O A N** **A/c.**

PARTICULARS	Amount
Being the amount granted as loan to Sri/Smt	
Membership No Recoverable in Instalments.	
Total	

Rupees *only*

Treasurer

Secretary

Received Rupees only

Member's full Signature with date